



# Mobile Phone Policy

## Rationale

The Department of Education does not permit student use of mobile phones in public primary schools

## Guidelines

- For the purposes of this policy “mobile phones” includes smart watches, other electronic communication devices, and associated listening accessories, such as, headphones and earbuds
- All communication between parents and students, during school hours, should occur via the school’s administration.

## Procedures

- Mobile phones must be handed to the office when students arrive at school
- Smart watches must be in in ‘aeroplane mode’ so phone calls and messages cannot be sent or received during the school day
- Phones will be kept in pockets set up in the office. Students will receive a numbered card which they must hand back to the office when collecting their phone at the end of the day.
- If students do not comply with the policy parents/carers will be contacted